

AGRICULTURAL CONSERVATION EASEMENT APPLICATION

SHELBY AREA RURAL CONSERVATION, INC.

P.O. Box 985

Shelbyville, KY 40066-0985

(502) 647-2726

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www.shelbyarearuralconservation.org

INSTRUCTIONS:

Please fill in all information requested as best you can. If a question is not applicable, enter 'NA' in the space provided. If the form does not provide enough space to fully answer any question, please attach additional pages as necessary. Call the Shelby Area Rural Conservation (SARC) staff with any questions or for help. Submit your application form to the SARC P.O. Box given in the above address.

A. GENERAL INFORMATION

1.) Property Address - _____
Address of Property and Road Name

Inspection Entrance # - _____
to property when inspecting

2.) Property Owner(s) – Note: The name, address and telephone number must be provided for all owners of the property as listed on the deed. The individual listed first below shall be the primary contact.

Primary Owner Contact

Other Owner Contact Information

Name: _____

Name: _____

Address: _____

Address: _____

City/St/Zip: _____

City/St/Zip: _____

Telephone: (h) _____

Telephone: (h) _____

(w) _____

(w) _____

(cell #) _____

(cell #) _____

(email address) _____

(email address) _____

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Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
email address) _____

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

3.) Name(s), address and telephone number of person(s) to contact to view the property:

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

Name: _____
Address: _____
City/St/Zip: _____
Telephone: (h) _____
 (w) _____
 (cell #) _____
(email address) _____

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4.) Deed reference(s) - (Attach a Copy of Deed for each tract involved)

Parcel Address: _____ Deed Book _____ Page # _____
Parcel Address: _____ Deed Book _____ Page # _____
Parcel Address: _____ Deed Book _____ Page # _____
Parcel Address: _____ Deed Book _____ Page # _____

5.) Acreage: (Note: Applicant is responsible for accurate acreage information. PVA acreage or deed acreage is acceptable. Call the SARC office for help, if needed.)

Total acreage of property (all tracts) _____
Conservation easement acreage applied for _____

6.) Does your property have **platted 5 acre or smaller acreage tracts?** Yes No Don't Know

7.) Does the property contain **undeveloped tracts of less than 5 acres?**

Yes No If yes, how many? _____ acres _____
Are you willing to consolidate or eliminate tracts under 5 acres? Yes No Don't Know

8.) Approximate **Public Road Frontage:** (circle one)

Less than 250 feet 250 -500 feet 501-1000 feet Over 1000 feet

9.) Is your property located in a **NRCS Certified Agricultural District or near Certified Districts?**
(circle one) in an Ag District within 1 mile not in or near an Ag District

10.) Proximity – Is your property located next to or near another property protected by a Conservation Easement? Yes No Don't Know If yes, please list owner and address.

11.) List any mortgages, liens or encumbrances on the property and attach a letter from the holder(s) evidencing their willingness to consider subordinating its interest to the easement.

12.) Please list any contingencies that the landowner wishes to make the SARC Board aware of such as health, or retirement of the owner, financial distress, estate settlement, or other circumstances that may affect the property in the future.

13.) Batch – Are any property owners adjacent to your property applying for a Conservation Easement? Yes No Don't Know
(Contact SARC staff for help and additional information.)

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14.) Has the property been **appraised** within the last 12 months? Yes No
(If yes, please attach a copy of the appraisal.)
Note: An appraisal is not required at this time.

15.) Is there a **survey** of the property? Yes No (If yes, please provide a copy with the application.)

16.) Are there any **existing easements** on the property? Yes No If so, please describe and provide a survey or map of their location(s).

B. AGRICULTURAL PRODUCTION INFORMATION

1.) Type, acres, and yield per acres of **crops** sold grown on the property during last two growing seasons include forages and crops for sale or for livestock production:

Crop:	Acres:	Yield / Acre:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2.) Number and kinds of **livestock** on the farm, number sold during the past year:

Type of Livestock:	Number on farm:	Number sold past year:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3.) Is any part of the property **leased** or **used** by others? Yes No If yes, please indicate:
Acres: _____ Use(s): _____ By whom? _____

4.) Has the property being offered for a conservation easement been **actively farmed for more than five of the last ten years**? (Circle one) Yes No

5.) If the property has not been actively farmed for more than five of the last ten years, **does the property have the immediate potential to be farmed**? (Circle one) Yes No

6.) Improvements – Please list the number and type of on-farm investments located on the parcel (e.g. barns, other agricultural buildings, equipment, fencing, waterways, other conservation measures). (Attach list if necessary.)

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C. ENVIRONMENTAL INFORMATION:

1.) In your opinion, does the property contain **special natural features** such as significant tree stands, geologic areas, cliffs, watershed protection area, or environmentally sensitive areas?

Yes No (If yes, list and show on Site Map.)

Note: Applicant can provide photographs as an optional attachment to this application.

2.) **Linkage to Parks** – Is the parcel **adjacent to**; **within ½ mile of**; or **within 1 mile** of a park, nature preserve, nature sanctuary, historic site or other land that has been designated for long term natural resource use, conservation or preservation purposes?

(Circle one) adjacent to within ½ mile within 1 mile don't know

Name and location of park, nature preserve, etc. _____

D. HISTORIC AND CULTURAL ASSETS

1.) Is the property listed on the **National Register of Historic Places**?

Yes No Don't Know

If not, is the property eligible for the National Register? Yes No Don't Know

2.) Is the property located in a **National Register Historic District**? Yes No Don't Know

3.) Is the property a **Local or National designated Historic Landmark**?

(Circle One) Yes No Don't Know

Local National Name: _____

4.) Does the property have **historic features** such as archeological sites, structures or landscapes? Yes No (If yes, list and show on Site Map.)

E. SCENIC RESOURCES

1.) **Scenic Road** – Is the parcel located on a local, state or federal designated scenic byway or highway? (circle one) Yes No Don't Know

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Local State Federal Name of Road, Byway or highway: _____

2.) Is the parcel adjacent to I-64 or part of the **scenic viewshed from I-64**?
Yes No Don't Know I-64 Adjacent Part of Viewshed

3.) Is the property part of a **scenic viewshed visible from a publicly owned land** such as a park, nature preserve, sanctuary or historic site? Yes No Don't Know
If so, list public land location _____

4.) In your opinion, does the property contain **special scenic features** (Examples: Outstanding views, tree-lined roads, etc.)? Note: Applicant can provide photographs as an optional attachment to this application.

Yes No If yes, describe briefly, and indicate approximate location on Site Map.

F. FUTURE DEVELOPMENT INFORMATION

1.) Is the property contiguous to, within a ½ mile, or within 1 mile of an **urban growth area**?
Yes No Don't Know Contiguous ½ mile 1 mile

2.) Is the property located **close to sewers**? Yes No
If yes, how close? _____

3.) Is the property located within 1 mile **Interstate Interchange** or ½ mile of a **Federal Highway** or ½ mile of a roadway classified as an **Arterial Highway**?
Yes No Don't Know

1 mile Interstate Interchange Name: _____

½ mile of Federal Highway Name: _____

½ mile of an Arterial Highway Name: _____

Applicant's Signature(s)

ALL PERSONS LISTED ON DEED MUST SIGN (Attach additional sheets if necessary):

Name: _____ Date: _____

Name: _____ Date: _____

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Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Application Checklist:

Use this checklist to make sure your application is ready to submit to the SARC Office.

The applicant is required to provide the following documents and maps as part of this application:

- 1. A **copy of the deed(s)** to the property. Include a deed for each tract/parcel involved.
- 2. **Farm map:** A map of at least 1"=660' scale showing the location of the farmland tract to be considered for easement and contiguous acreage under the same ownership to be excluded. Show on the map the general location of any historic, environmental, scenic features that have been listed on application. Contact the SARC staff for help if needed.
- 3. A **letter from any lien or mortgage holders** indicating their agreement to subordinate to the conservation easement.
- 4. USDA Natural Resources Conservation Services **Soils Map, Farm Conservation Plan** (if completed), **Ag Water Quality Plan** (if completed), and **Forest Stewardship Plan** (if desired and completed). If no plan exists at present, submit a letter from the local NRCS office indicating that you have begun that process. Contact Greta Steverson, District Conservationist, USDA Natural Resources Conservation Service, (502) 633-3640, option # 3, greta.steverson@ky.usda.gov, or James Wright, District Forester, KY Division of Forestry at (502) 573-1085 for assistance.
- 5. A **letter from the applicant agreeing to allow an inspection** of the property.

 Contact Person

 Phone #'s

Note to Applicants: Complete the application to the best of your ability. The SARC staff will help you with the parts of this application you're unable to finish. The SARC staff will evaluate the information in this application to determine if your application meets minimum criteria for libility. A site visit by the SARC staff will be necessary to document the application information. The SARC staff will contact you in writing if you've been accepted and coordinate a site visit for getting more information.

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THIS SECTION TO BE COMPLETED BY SARC STAFF ONLY

DATE OF ACCEPTANCE OF FILING: _____ Application # _____

STAFF MEMBER ACCEPTING: _____

SITE VISIT: Date _____ by Staff Member(s): _____

INITIAL RANKING: Points _____ Rank _____

LETTER OF INTENT: _____

APPRAISED BY: _____

Staff Application Checklist:

_____ Copy of the deed(s)

_____ Farm map with supplemental information

_____ Letter of subordination from any lien or mortgage holder(s)

_____ USDA Natural Resources Conservation Services Soils Map, Farm Conservation Plan, Forest Stewardship Plan, and Ag. Water Quality Plan

_____ Letter from applicant agreeing to allow an inspection of the property